

**REG AI
CPD MODEL
2023**

Introduction

CPD is one of the most important ways in which we can develop and enhance our abilities, to set ourselves apart as ironmongery professionals.

Here at the GAI, we recognise that CPD is a personal and bespoke professional journey, so the same programme of CPD doesn't work for everyone. That's why our CPD programme is designed to meet individual developmental and personal learning needs. Once a year of our CPD programme has been completed, Registered Architectural Ironmonger (RegAI) status is awarded.

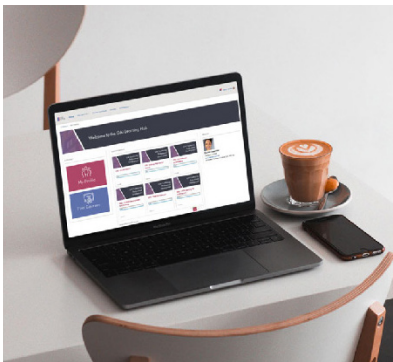
In order to be a Registered Architectural Ironmonger, RegAI members of the Guild of Architectural Ironmongers must either gain or maintain their status each calendar year period. During this time each individual must now collect **20 CPD points** (an increase from 10 in previous years) which can be logged on the GAI website.

GAI Core CPD Topics - Compulsory Assessments

GAI have expanded the range of Core CPD topics (previously known as Compulsory topics) from two to three. Each Core CPD will now be worth one CPD point to view in hub, by webinar or on demand, but the accompanying compulsory assessment will now be worth two CPD points. All three of the compulsory coursework assessments which are on the GAI Learning Hub are based on the Core CPD presentations. These must be passed with a minimum of 80%.

GAI Non-core CPD topics now with online quizzes

In a further change, all non-core online webinars and certain GAI Hub presentations will now be accompanied by an online quiz on the GAI Learning Hub. Completing these quizzes and passing with a minimum of 80% will afford one further CPD point towards RegAI. (attendance at the webinar will still attract one CPD point, regardless of whether a quiz has been completed or not.) It will now be compulsory to complete 2 online quizzes in order to complete RegAI.



Qualifying CPD Activity



Compulsory Coursework for Core CPD Topics (Now 2 points per activity)

- Completion of RegAI compulsory course work assessments with 80%+ pass mark to be obtained.
- Note that it is a condition of RegAI membership that all three compulsory coursework assessments must be completed and passed.

GAI Core CPD Topics (Now 1 points per activity)

The GAI produced Core CPD presentation topics for 2023 are as follows: (1 point per activity to view at GAI Community Hub meeting, webinar, either live or on demand, or through GAI Learning Hub. 2 points available to complete the compulsory coursework for each topic.)

- Primary testing and 3rd party accreditation - looking at relevant testing standards and methodologies of certification.
- The design responsibilities of being an architectural ironmongery specifiers on a construction project - looking at potential legal and contractual ramifications of acting as the specifier in a construction project.
- An update to industry standards- this will review any upcoming new and revised standards from a BS and EN perspective.



Qualifying CPD Activity (cont'd)

CPD Presentations/Webinars

CPD points can be gained from attending CPD presentations either by webinar or at any of our GAI Community Hub Network meetings. This can be in the form of compulsory, optional or other GAI Hub CPD presentations. They can also be obtained from downloading and watching core and compulsory video presentations from the GAI Education Hub or GAI website.

Equally, CPD presentations or webinars from external organisations such as RIBA or other Trade Associations will also qualify for CPD points. In addition, presenting a CPD, either to an architect's practice, or to an industry audience will also qualify, this can be done virtually or in person. It should be noted that in order to qualify for more than one point, each presentation must not be on the same topic. Verification will be required in the form of emails or calling notices.



CPD Presentation Qualifying Activity Examples

- **RegAI Core CPD Presentation. (3 available)**
(1 point per activity via webinar, in GAI Community Hub or from recording on Learning Hub)
- **Attendance at GAI Community Hubs CPD Presentation or GAI webinar. (non-core)**
(1 point per activity)
- **Attendance at RIBA approved CPD Presentation or Industry related external CPD Presentation or webinar.**
(1 point per activity)
- **Presentation of Company CPD material to architects** (must be on more than one topic)
(1 point per activity)
- **Presentation of Company CPD material to industry audience** (including GAI Community Hub meetings or webinar)
(1 point per activity)

Qualifying CPD Activity (cont'd)

Training

CPD points are allowed for those who train as well as those who are being trained. Trainers can receive CPD points for providing internal or external training either in-house, outsourced or via webinars.

Equally, points can be received for those who receive training, either in-house or from external providers. For those who provide training material for courses such as DipGAI, DipDS, DipAC, CertSRA or RegAI, one CPD point will also be awarded.

Training Qualifying Activities (1 point per activity)

- Provision of industry related training such as lecturing at GAI Classroom courses or GAI webinars.
- Provision of industry related in-house training seminars or webinars.
- Provision of industry related external training seminar or webinars.
- Attendance at industry related in house training seminar or webinars.
- Attendance at industry related external training seminar or webinars.
- Provision of training material for courses as outlined above.



Qualifying CPD Activity (cont'd)

Personal Development Activities

This category allows for a number of different ways of gaining CPD points, all of which are linked to personal development. This can include attending a number of differing industry related activities such as GAI approved factory visits or CPDs at relevant trade shows.

Reading of specific industry related published articles in AIJ are also acceptable although an online quiz will need to be completed as verification. (completion of the quiz and the reading of the article will combine together to be worth one CPD point).

Writing of industry related published articles in relevant publications such as AU, Door Industry Journal or Locksmiths Journal is also acceptable.



Personal Development Qualifying Activities

(1 point per activity)

- Attendance at industry related trade shows or exhibitions where CPD is presented (evidence of attendance must be forwarded)
- Attendance at GAI approved industry related factory tours.
- Reading of industry related published articles in AIJ subject to online quiz verification.
- Writing of industry related published articles in publications such as AU or Locksmiths Journal.

GAI APPROVED CPD PRESENTATIONS



GAI Community Hubs

UK & IRELAND

The following is a list of Community Hubs in the UK and Ireland along with contact details of Hub Ambassadors:

- | | |
|--------------------|--|
| 1. North & Borders | Simon Sutton (simon.sutton@norseal.co.uk) |
| 2. North Central | Amanda Haley (amandah@ianfirth.co.uk) |
| 3. Midlands | Karen Nelson (karen.nelson@hoppe.com) |
| 4. South East | Simon Ayers (simon@sdslondon.co.uk) |
| 5. South Central | Colin Campbell (colin.campbell@codelocks.com) |
| 6. South West | Dave Heal (dave@gemsec.co.uk) |
| 7. Wales | Shaun Brown (shaunb@abloy.co.uk) |
| 8. Ireland | Ian Mullally (ian.mullally@dormakaba.com) |
| 9. Scotland | Andrew Crichton (andrew.crichton@allegion.com) |

INTERNATIONAL

The following is a list of International Community Hubs along with contact details of Hub Ambassadors:

- | | |
|--------------|--|
| 1. GCC | Murtaza Husaini (murtaza.husaini@assaabloy.com) |
| 2. Hong Kong | Irene Yip (irene.yip@assaabloy.com) |





Guild of Architectural Ironmongers

Individual membership of the Guild of Architectural Ironmongers is open to individuals who are qualified GAI Diploma holders, students actively on the GAI education programme, or experienced practitioners of the AI trade. This makes belonging to the Guild a real benefit to each individual member personally, and one which can be taken from job to job.

Individual Members are entitled to use post nominals (i.e. letters after their name) in the form of MGAI or FGAI depending on membership level.

The Guild of Architectural Ironmongers (GAI) is the body that represents the interests of the UK architectural ironmongery industry. Its qualifications, education and CPD programmes are widely respected in the UK and overseas. Its technical information service is the only specialist service of its kind and provides GAI members with comprehensive advice.

Further information

If you have any further questions then please contact:

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